

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Wednesday Nov 10, 2021

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Board of Directors

Sean Saldavia, Chair, Santa Cruz County

Janelle Horne, Member, El Dorado County

Jon Lifquist, Member, Kern County

Stephen Vagnini, Member, Monterey County

CERTNA Board of Directors meeting was heard via video conference

CERTNA Staff

Richard Sherman, CERTNA Strategic Operations Director

Paula Pesut, CERTNA Secretary, eRecording Partners Network

Karina Moreno, CERTNA Business Manager, Kern County

Nubia Goldstein, WhiteBrenner LLP, CERTNA General Counsel

10:05 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County

Jon Lifquist, Vice Chair, Kern County

Catrina Christensen, Alternate Member, El Dorado County

Alicia Sotelo, Alternate Member, Monterey County

2. Presentation of the Agenda – None
 3. Public Comment – None
 4. Action on consent calendar – None
 5. Deferred items - None
 6. General Administration
 - a. Review and Approve minutes from previous meeting
 - i. Regular Meetings 9/9/2021
- Need Corrections – Defer to Next Meeting
- b. Adopt a date, hour, and place of the next Board meeting.
 - i. Wednesday, January 12, 2022 10:00 am @ location and format to be determined.

A motion was made by Member Lifquist to adopt the 1/12/2022 regular meeting location, date and time as set out above. The motion was seconded by Alternate Member Sotelo, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno

A motion was made by Member Lifquist to receive the financial reports. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- b. Review and Adopt Resolution 2021-012 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure – R. Sherman

A motion was made by Member Lifquist to adopt Resolution 2021-012 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- c. Review and Adopt Resolution 2021-013 designating CeRTNA's mailing address for conducting business and authorizing Strategic Operations Director to take necessary related actions – N. Goldstein

A motion was made by Member Lifquist to Adopt Resolution 2021-013 designating CeRTNA's mailing address for conducting business and authorizing Strategic Operations Director to take necessary related actions. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- d. Ratify CDTFA Contract 2021-7001 STD 213 as of 7/1/21 – R. Sherman

A motion was made by Member Lifquist to ratify CDTFA Contract 2021-7001 STD 213 as of 7/1/21. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

8. Continuing Business - None
9. New Business
 - a. Benefits of CSDA - R. Sherman
 - b. Improvement updates APEX County UI – R. Sherman and B. Zamora
10. Board of Directors
11. Adjourn – 10:51 a.m.