

Board of Directors

Sean Saldavia, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Jon Lifquist, Member, Kern County

CeRTNA Board of Directors meeting was heard via video conference

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director
Paula Pesut, CeRTNA Secretary, eRecording Partners Network
Karina Moreno, CeRTNA Business Manager, Kern County
Andrew Doan, WhiteBrenner LLP, CeRTNA General Counsel

10:07 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County
Jon Lifquist, Vice Chair, Kern County
Janelle Horne, Member, El Dorado County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
 - a. Review and Approve minutes from previous meeting
 - i. Regular Meeting 5/11/2022

A motion was made by Member Lifquist to approve minutes from the 5/11/2022 meeting. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado County – Aye
Kern County – Aye

- b. Adopt a date, hour, and place of the next Board meeting.
 - i. Wednesday, November 9, 2022 10:00 am @ location and format to be determined.

A motion was made by Member Lifquist to adopt the 11/9/2022 regular meeting location, date and time as set out above. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno, CeRTNA Business Manager

A motion was made by Alternate Member Sutherland to receive the financial reports. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

- b. Update on CeRTNA Audit Financial Statements for year end 2021 – K. Moreno, CeRTNA Business Manager

- c. Adopt Resolution 2022-003 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. – R. Sherman, CeRTNA Strategic Operations Director

A motion was made by Member Lifquist to adopt Resolution 2022-003 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

- d. Review and Adopt Resolution 2022-004 of the Board of Directors of the California Electronic Recording Transaction Network Authority adopting the 2022-2023 Fiscal Budget – C Sutherland, CeRTNA Alternate Chair and R. Sherman, CeRTNA Strategic Operations Director

A motion was made by Member Horne to adopt Resolution 2022-004 of the Board of Directors of the California Electronic Recording Transaction Network Authority adopting the 2022-2023 Fiscal Budget. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

- e. Adopt Resolution 2022-005 of the Board of Directors of the California Electronic Recording Transaction Network Authority establishing a fee for use by submitters of the Government-to-Government Recording Delivery System (G2G) – R. Sherman, CeRTNA Strategic Operations Director

A motion was made by Member Lifquist to adopt Resolution 2022-005 of the Board of Directors of the California Electronic Recording Transaction Network Authority establishing a fee for use by submitters of the Government-to-Government Recording Delivery System (G2G). The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

- f. Review and Approve EDD Agreement July 01,2022 thru March 01, 2023 – R. Sherman, CeRTNA Strategic Operations Director

A motion was made by Member Horne to approve EDD Agreement July 01, 2022 thru March 01, 2023. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

- g. Review and Approve Value Check Agent Application – R. Sherman, CeRTNA Strategic Operations Director

A motion was made by Member Horne to approve Value Check Agent Application. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

- h. Report on ERDS and G2G implementation process – B. Zamora, CeRTNA Technical Director

- i. Alameda County – Client

- 1. G2G – Live

- 2. ERDS - Live

- ii. Alpine County – Client

- 1. G2G – 2023

- 2. ERDS - 2023

- iii. Butte County – Client

- 1. G2G – Live

- 2. ERDS – Live

- iv. Calaveras – Client

- 1. G2G – Live

2. ERDS – Live
- v. Del Norte County – Client
 1. G2G – 2023
 2. ERDS - 2023
- vi. El Dorado County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- vii. Glenn County – Client
 1. G2G – Live
 2. ERDS – Live
- viii. Humboldt County – Client
 1. G2G – Live
 2. ERDS –Live
- ix. Kern County – Board of Directors
 1. G2G – Live
 2. ERDS - Live
- x. Lake County – Client
 1. GEG – 2023
 2. ERDS - 2023
- xi. Madera – Client
 1. G2G – Live
 2. ERDS - Live
- xii. Mendocino County – Client
 1. G2G – 2022 In Progress
 2. ERDS – 2022 In Progress
- xiii. Modoc County – Client
 1. G2G – Live
 2. ERDS – Live
- xiv. Mono County - Client
 1. G2G – Live
 2. ERDS – Live
- xv. Monterey County – Client
 1. G2G – Live
 2. ERDS – Live
- xvi. Napa County – Client
 1. G2G – Live
 2. ERDS – Live
- xvii. Placer County – Client
 1. G2G – Live
 2. ERDS – Live
- xviii. Plumas – Client
 1. G2G – Live
 2. ERDS - Live
- xix. Sacramento County – G2G
 1. G2G – Live
- xx. San Francisco County - Client
 1. G2G - Live
 2. ERDS – Live
- xxi. San Luis Obispo – Client
 1. G2G – Live
 2. ERDS – Live
- xxii. Santa Cruz County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xxiii. Siskiyou County – Client
 1. G2G – 2023-2024
 2. ERDS – 2023-2024
- xxiv. Sonoma County - Client

1. G2G - Live
 2. ERDS – Live
 - xxv. Stanislaus – Client
 1. G2G – 2022
 2. ERDS - 2022
 - xxvi. Sutter County – G2G
 1. G2G – Live
 2. ERDS -?
 - xxvii. Tehama County – Client
 1. G2G – Live
 2. ERDS – Live
 - xxviii. Tuolumne County – Client
 1. G2G – 2020
 2. ERDS - 2020
 - xxix. Yolo County – Client
 1. G2G – Live
 2. ERDS - Live
 - xxx. Yuba County – Client
 1. G2G – Live
 2. ERDS – Live
 - i. Update on G2G Submitters – Various
 - i. Employment Development Department (EDD)
 - ii. California Dept Tax and Fee Administration (CDTFA)
 - iii. Franchise Tax Board (FTB)
 - iv. Department of Child Support Services (DCSS)
 - v. Megabyte Systems
 1. Butte – Live
 2. Calaveras – Live
 3. El Dorado – Live
 4. Glenn - ?
 5. Humboldt – In Progress
 6. Modoc - ?
 7. Monterey County – Live
 8. Napa County – Live
 9. Placer County – Live
 10. Sonoma – Live
 11. Tehama - Live
8. Continuing Business - None
9. New Business
- a. Present updated Calendar of Events - R. Sherman, CeRTNA Strategic Operations Director
 - b. 2021-2022 Accomplishments and 2022-2023 Goals – R. Sherman, CeRTNA Strategic Operations Director
10. Board of Directors – none
11. Adjourn – 10:58 a.m.